

2024
2025

Tokai University Graduate School **Application Guide for Admission**

General/Adult Admission **(Fall Semester)**

For October 2024 Enrollment

(Spring Semester, 1st/2nd Session)

For April 2025 Enrollment

- Graduate School of Engineering
- Graduate School of Science and Technology



Tokai University
Admission Office

Founding Spirit

During his youth, Dr. Shigeyoshi Matsumae, founder of Tokai University Educational System (TES), was bewildered by the question “How should I live my life?” He found inspiration in the teachings of Kanzo Uchimura, a noted Japanese Christian scholar who held study group meetings for youth.

Dr. Matsumae also studied about Denmark and the role education played in the rebuilding of the nation. The impressions of these early lessons were the genesis of what has become the Tokai University Educational System. In time, Dr. Matsumae opened his first school, Bosei Gakujuku, which was inspired by the concept of Danish folk schools, and devoted his life to education.

This four-line slogan was written by Dr. Matsumae for the students of Bosei Gakujuku and continues to guide all of the schools at TES.

Cultivate your thoughts in your early days
Nurture your body in your early days
Develop your intellect in your early days
Aim your hopes towards the stars in your early days

His message to students was simple but powerful: develop both your minds and bodies to the fullest possible extent, and in doing so, acquire great insight and understanding of yourself, of life, and all aspects of the world around you.

Dr. Matsumae’s vision continues to guide and inspire TES in its mission to provide youth with a balanced education that opens their minds and nurtures within them a humanitarian spirit, thus contributing to a more peaceful world.

Admissions policy

We invite people from Japan and abroad to apply who hold the necessary qualifications to obtain an education based on the requirements set forth by the “Master’s program and first stage of doctoral program” and the “Doctoral program and second stage of doctoral program,” who understand Tokai University’s “founding spirit” and educational ideals shown below and embody the “desirable qualities of a graduate student,” and who have a high spirit of scholarly inquiry and ambition towards research.

● Desirable Qualities of a Graduate Student

1. Those who have foundational and applicable skills for their specialty, as well as a broad perspective and a desire to learn specialized knowledge.
2. Those who have the desire to play a meaningful role in building a civilized and harmonious society as someone with a high degree of expertise.
3. Those who seek to think in a multi-faceted manner about various topics, while holding their own worldview and historical perspective

■ Admissions policy of graduate schools and courses

For the admission policy of individual graduate schools and courses, please refer to the site of each school and course on the official website of Tokai University: <https://www.u-tokai.ac.jp/>

Mission

Tokai University Graduate School adheres to the founding spirit of Tokai University. It adheres to a high-level theoretical and applied approach to specialized knowledge and research and values the significance of such work. At the same time, it aims to enable learning that is responsive to the high degree of specialization and expertise that is required by professions, so that graduates can contribute to the development of cultures and the welfare of humanity.

Research Advisor

Research advisor can be searched through Tokai University’s official website. Please contact your desired research advisor prior to applying to discuss your interests and goals.

Campuses (The campuses for the graduate schools for students enrolled in the fall semester of 2024 and 2025 are as follows.)

Shonan Campus

4-1-1 Kitakaname, Hiratsuka-shi, Kanagawa, 259-1292 Japan
 Phone: 0463-58-1211 (Main number)
 Graduate School of Letters, Graduate School of Political Science, Graduate School of Economics, Graduate School of Law, Graduate School of Human Environment, Graduate School of Arts, Graduate School of Physical Education, Graduate School of Health Sciences, Graduate School of Science, Graduate School of Engineering (Except for the Course of Biomedical Engineering)

Shinagawa Campus

2-3-23 Takanawa, Minato-ku, Tokyo, 108-8619 Japan
 Phone: 03-3441-1171 (Main number)
 Graduate School of Information and Telecommunication Engineering

Isehara Campus

143 Shimokasuya, Isehara-shi, Kanagawa, 259-1193 Japan
 Phone: 0463-93-1121 (Main number)
 Graduate School of Engineering - Course of Biomedical Engineering,
 Graduate School of Medicine

Shizuoka Campus

3-20-1 Orido, Shimizu-ku, Shizuoka-shi, Shizuoka, 424-8610 Japan
 Phone: 054-334-0411 (Main number)
 Graduate School of Oceanography

Kumamoto Campus

9-1-1 Toroku, Higashi-ku, Kumamoto-shi, Kumamoto, 862-8652 Japan
 Phone: 096-382-1141 (Main number)

Aso Kumamoto Rinku Campus

871-12 Sugidou Mashiki-machi, Kamimashiki-gun, Kumamoto, 861-2205 Japan
 Phone: 096-382-1141 (Kumamoto Campus Main number)
 Graduate School of Agriculture

Sapporo Campus

1-1-1 5-jo Minamisawa Minami-ku, Sapporo-shi, Hokkaido, 005-8601 Japan
 Phone: 011-571-5111 (Main number)
 Graduate School of Biology

Students of School of Science and Technology, School of Bioscience will study at one of the above campuses where the professor of your study field is assigned.

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1 Admission Quotas

1. Master's Program (2- year program)

Campus	School	Course	Abbreviated names	Enrollment quotas
Shonan	Engineering	Electrical and Electronic Engineering	電電M	50
		Applied Science	応理M	45
		Architecture and Civil Engineering	建土M	25
		Mechanical Engineering	機械M	75
Isehara		Biomedical Engineering	医用M	8

Note The admission quotas are equivalent to the total enrollment capacity of the April and October enrollments.

2. Doctoral Program (3- year program)

Campus	School	Course	Abbreviated names	Enrollment Quotas
The campus where the professor of your study field is assigned	Science and Technology	Physics and Mathematical Science	理工D	35
		Information Science and Technology		
		Electrical and Electronic Engineering		
		Life Science and Technology		
		Materials Science and Chemistry		
		Mechanical Engineering and Aeronautics and Astronautics		
		Architecture and Civil Engineering		
		Marine Science and Technology		
Earth and Environmental Science				

Note The admission quotas are equivalent to the total enrollment capacity of the April and October enrollments.

2 Schedule

	School	Application Period	Examination Date	Date of Acceptance Announcement	Period of Registration	Month of Enrollment
Fall	Engineering Science and Technology	Web Registration June 3 (Monday) to June 12 (Wednesday) 6:00 pm, 2024	July 7 (Sunday), 2024	July 17 (Wednesday), 2024	Web Registration July 17 (Wednesday) to July 26 (Friday) 5:00 pm, 2024	October 2024
Spring 1st Session		Application Documents Mailing Deadline June 14 (Friday), 2024 [Must arrive by deadline]			Web Registration July 17 (Wednesday) to July 26 (Friday), 2024	November 19 (Tuesday) to November 29 (Friday) 5:00 pm, 2024
Spring 2nd Session		Web Registration January 7 (Tuesday) to January 16 (Thursday) 6:00 pm, 2025	February 15 (Saturday), 2025	February 26 (Wednesday), 2025	Web Registration February 26 (Wednesday) to March 7 (Friday) 5:00 pm, 2025	

* For the Spring 1st Session, registration for enrollment will be suspended from July 27 (Sat.) to November 18 (Mon.)

注意

- 1) Please confirm the type of entrance examination and the month of enrollment before applying.
- 2) Graduates of universities outside of Japan are subject to eligibility screening. Please see page 7 for the details.

Examination Site

School	Examination Site
Engineering	Shonan Campus, Tokai University (4-1-1 Kitakaname, Hiratsuka, Kanagawa, 259-1292 Japan)
Science and Technology	The examination site will be indicated on the admission slip.

* The room/building of the examination will be informed at the entrance gate of your examination site on the day of the examination.

Accident insurance

Examinees are covered by insurance for injuries or accidents related to the entrance examination incurred on the day of the examination.

3 Selection Method

1. Document screening (submit the documents specified by the university)
2. Examinations specified by each course

4 Application Procedures

Please access the link below and complete the application procedure.

Graduate School Web Application Site URL ▼
<https://sak-sak.net/app/tokaigs>



1. Application Method

Application period

2024 Fall / 2025 Spring 1st Session

[Web registration] June 3 (Monday) to June 12 (Wednesday) 6:00 pm, 2024
 [Application document mailing deadline] June 14 (Friday), 2024 [Must arrive by deadline]

2025 Spring 2nd Session

[Web registration] January 7 (Tuesday) to January 16 (Thursday) 6:00 pm, 2025
 [Application document mailing deadline] January 18 (Saturday), 2025 [Must arrive by deadline]

- (1) Please access the Graduate School Web Application Site to enter personal information and register a photo of your face.
- (2) After registering the facial photo, please follow the on-screen instructions to pay the entrance examination fee. You will not be able to make any changes after paying the entrance examination fee. Please check carefully before making your payment. Please print the application registration slip after making the payment.
- (3) Enclose the application documents in an envelope with the specified address label affixed, and send it by registered mail. The mail must arrive by the deadline.

Address:

Tokai University (Office for College of Science & Engineering)
 4-1-1 Kitakaname, Hiratsuka-shi, Kanagawa, 259-1292 Japan
 Tel.+81-463-63-4210 (direct)

2. Examination Fee: 35,000 yen

Please pay via the Graduate School Web Application Site.

For more information, please visit the Graduate School Web Application Site.

3. Application Documents

Application Documents	
1	<p>Application Registration Slip (2 types) [Designated form]</p> <ul style="list-style-type: none"> • After registering personal information and facial photo data, and paying the entrance examination fee on the Graduate School Web Application Site, you will be able to print the slip on My Page. Please check the description details and fill in your educational background and work history in the designated fields before submitting.
2	<p>Certificate of (expected) graduation or certificate of completion which satisfies application qualifications (Must be issued within the last three months by the school you graduated from)</p> <ul style="list-style-type: none"> • If your name is different from the one listed on the application documents, please attach a copy of your family registration issued by a public organization within the last three months. • If the transcript is written in a language other than Japanese or English, please attach a Japanese or English translation certified by a public institution, Japanese language school, or translation company (stipulate the date of creation and the translator's name, address, phone number, and signature (or stamp)).
3	<p>Latest academic transcript (Must be issued within the last three months by the school you graduated from)</p> <ul style="list-style-type: none"> • If your name is different from the one listed on the application documents, please attach a copy of your family registration issued by a public organization within the last three months. • If the transcript is written in a language other than Japanese or English, please attach a Japanese or English translation certified by a public institution, Japanese language school, or translation company (stipulate the date of creation and the translator's name, address, phone number, and signature (or stamp)).

There are other documents required for the interview in addition to the application documents listed above. Please check page 8-9 "[6] Examination" for details.

Note

- 1) Please obtain prior approval from the faculty member whom you wish to seek research instruction from.
- 2) If any application documents are missing or incomplete, we will not be able to accept them.
- 3) Once submitted, the examination fee and the application documents are not returned for any reason.
- 4) We will not accept any changes to the application details for any reason after an application has been submitted.
- 5) We will not ask you by telephone to transfer the entrance examination fee.
- 6) If you make an incorrect entry on the application documents, your qualification for enrollment will be canceled even after admission, and you will be disqualified from admission.

4. Examination Admission Slip

- (1) After we confirm your application documents, you will be able to print out the examination admission slip from the application status confirmation screen of the Graduate School Web Application Site from June 24 (Monday), 2024 for the fall semester/Spring Semester 1st Session, and from January 27 (Monday), 2025 for the Spring Semester 2nd Session.
- (2) Please check the details on the examination admission slip.
 - Items related to the applicant: Name in *kana*, full name (same indication as the passport), date of birth
 - Items related to the examination: Examinee's number, graduate school, major and course of choice, abbreviation, examination site and start time

- Note**
- 1) We will not accept any changes to the items related to the examination for any reason after an application has been submitted.
 - 2) Please confirm the examination site and your transportation options.
 - 3) Regarding your names expressed using Kanji characters, in principle, use Kanji characters classified in the category of JIS code standard 1 and 2. It is not acceptable to enter characters that are not listed in the JIS code.

If you cannot find the examination admission slip, or if there is any errors on the examination admission slip, please contact the Office for College of Science and Engineering.

Inquiries: +81-463-4210 (direct) seco-ad@tokai.ac.jp (E-mail)

5 Application Qualifications

1. Master's Program

General Admission

Those who meet one of the following requirements (1)-(2) as stipulated in article 102 of the School Education Act.

- (1) Those who graduated or will graduate from a university or college, as defined in Article 83 of the School Education Act by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment).
- (2) As stipulated in Article 155 of the School Education Act Enforcement Regulations, those who are recognized by Tokai University to have academic abilities equivalent to those of university or college graduates and meet any of the following:
 - ① Those who completed or are expected to complete a bachelor's degree by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment) according to the stipulations in Article 104, Item 4 of the School Education Act.
 - ② Those who completed or are expected to complete 16 years of formal school education outside Japan by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment).
 - ③ Those who completed or are expected to complete 16 years of formal school education of a foreign country by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment) by studying subjects in Japan via a correspondence course offered by a school in that country.
 - ④ Those who completed or are expected to complete a course of a foreign educational institution in Japan by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment) (the graduate must be considered to have completed 16 years of formal school education in the foreign country), which is qualified to offer university courses in the foreign country's educational system, and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
 - ⑤ Those who have been awarded a degree equivalent to a bachelor's degree through completion of a course at a foreign university or other foreign school in which the term of study is three years or more (the study and research must be acknowledged by the foreign government or must be designated by the Ministry of Education, Culture, Sports, Science and Technology), and those who are expected to be awarded degrees by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment). This includes completion of online courses of foreign universities while in Japan or taking courses in educational facilities of foreign universities located in Japan.
 - ⑥ Those who completed or are expected to complete by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment) a specialized course at a vocational school (the minimum course length must be four years or longer and the course must satisfy all other regulations designated by the Minister of Education, Culture, Sports, Science and Technology) specifically designated by the Minister of Education, Culture, Sports, Science and Technology, and which satisfies other conditions specified by the Minister.
 - ⑦ Those designated by the Minister of Education, Culture, Sports, Science and Technology (Official Announcement 5 issued by MEXT in 1953).
 - ⑧ Those who enrolled in another graduate school as stipulated in Article 102, Item 2 of the School Education Act, and who are recognized to have academic standards adequate to Tokai University Graduate School.
 - ⑨ Those who are deemed by a separate application qualification screening to have academic abilities equivalent to those of university or college graduates and who have reached 22 years old (those born on or before October 1, 2002 (Fall semester enrollment)/April 1, 2003 (Spring semester enrollment)).

- Note** Admission eligibility requirements for applicants who have passed the entrance examination with the Application Qualifications (2): Those who have completed their junior year and have earned at least 75% (three-fourths) of the credits for graduation set by their home university.

■ Adult Admission

Those who meet one of the following requirements (1)-(2) as stipulated in article 102 of the School Education Act, and who must have a working experience of two years or more after graduation.

- (1) Those who graduated from a university or college, as defined in Article 83 of the School Education Act.
- (2) As stipulated in Article 155 of the School Education Act Enforcement Regulations, those who are recognized by Tokai University to have academic abilities equivalent to those of university or college graduates and meet any of the following:
 - ① Those who completed a bachelor's degree according to the stipulations in Article 104, Item 4 of the School Education Act.
 - ② Those who completed 16 years of formal school education outside Japan.
 - ③ Those who completed 16 years of formal school education of a foreign country by studying subjects in Japan via a correspondence course offered by a school in that country.
 - ④ Those who completed course of a foreign educational institution in Japan (the graduate must be considered to have completed 16 years of formal school education in the foreign country), which is qualified to offer university courses in the foreign country's educational system, and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
 - ⑤ Those who have been awarded a degree equivalent to a bachelor's degree through completion of a course at a foreign university or other foreign school in which the term of study is three years or more (the study and research must be acknowledged by the foreign government or must be designated by the Ministry of Education, Culture, Sports, Science and Technology). This includes completion of online courses of foreign universities while in Japan or taking courses in educational facilities of foreign universities located in Japan.
 - ⑥ Those who completed a specialized course at a vocational school (the minimum course length must be four years or longer and the course must satisfy all other regulations designated by the Minister of Education, Culture, Sports, Science and Technology) specifically designated by the Minister of Education, Culture, Sports, Science and Technology, and which satisfies other conditions specified by the Minister.
 - ⑦ Those designated by the Minister of Education, Culture, Sports, Science and Technology (Official Announcement 5 issued by MEXT in 1953).
 - ⑧ Those who enrolled in another graduate school as stipulated in Article 102, Item 2 of the School Education Act, and who are recognized to have academic standards adequate to Tokai University Graduate School.
 - ⑨ Those who are deemed by a separate application qualification screening to have academic abilities equivalent to those of university or college graduates and who have reached 22 years old (those born on or before October 1, 2002 (Fall semester enrollment)/April 1, 2003 (Spring semester enrollment)).

2. Doctoral Program

■ General Admission

Those who meet one of the following requirements (1)-(3) as stipulated in the proviso of paragraph <1> of Article 102 of the School Education Act.

- (1) Those who completed or are expected to complete a Master's degree by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment).
- (2) Those who completed or are expected to complete a professional degree by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment).
- (3) As stipulated in Article 156 of the School Education Act Enforcement Regulations those who are recognized to have academic standards equivalent to those who have a Master's degree or a professional degree and satisfy one of the conditions listed below.
 - ① Those residing in a foreign country and completed a Master's degree or a professional degree or are expected to complete an equivalent degree by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment).
 - ② Those who have taken overseas graduate programs via a correspondence course while in Japan and received or are expected to receive a degree equivalent to a Master's degree or a professional degree by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment).
 - ③ Those who completed or are expected to complete a course of a foreign educational institution in Japan and received a degree equivalent to a Master's degree or a professional degree by September 2024 (Fall semester enrollment)/March 2025 (Spring semester enrollment), which is qualified to offer university graduate courses in the foreign country's educational system, and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
 - ④ Those who completed a course at the United Nations University which was established as stipulated in the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University based on the approval by the UN General Assembly on December 11, 1972 and obtained a Master's degree or an equivalent degree.
 - ⑤ Those who completed a course at an overseas school, an educational institution specified in the above ③, or the United Nations University and passed an examination and a review specified in the Article 16-2 of the Standards for the Establishment of the Graduate Schools and are recognized to have academic standards equivalent to those who have a Master's degree.
 - ⑥ Those designated by the Minister of Education, Culture, Sports, Science and Technology (Official Announcement 118 issued by MEXT in 1989).
 - ⑦ Those who are deemed by a separate application qualification screening to have academic abilities equivalent to those of a Master's degree or a professional degree holder and who have reached 24 years old (those born on or before October 1, 2000 (Fall semester enrollment)/April 1, 2001 (Spring semester enrollment)).

■ Adult Admission

Those who meet one of the following requirements (1)-(3) as stipulated in the proviso of paragraph <1> of Article 102 of the School Education Act, and who must have a working experience of two years or more after graduation.

- (1) Those who completed a master's degree.
- (2) Those who completed a professional degree.
- (3) As stipulated in Article 156 of the School Education Act Enforcement Regulations those who are recognized to have academic standards equivalent to those who have a Master's degree or a professional degree and satisfy one of the conditions listed below.
 - ① Those residing in a foreign country and completed a Master's degree or a professional degree.
 - ② Those who have received a degree equivalent to a Master's degree or a professional degree by completing a correspondence course offered by foreign educational institution.
 - ③ Those who completed a course of a foreign educational institution in Japan and received a degree equivalent to a master's degree or a professional degree, which is qualified to offer university graduate courses in the foreign country's educational system, and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology.
 - ④ Those who completed a course at the United Nations University which was established as stipulated in the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University based on the approval by the UN General Assembly on December 11, 1972 and obtained a Master's degree or an equivalent degree.
 - ⑤ Those who completed a course at an overseas school, an educational institution specified in the above ③, or the United Nations University and passed an examination and a review specified in the Article 16-2 of the Standards for the Establishment of the Graduate Schools and are recognized to have academic standards equivalent to those who have a Master's degree.
 - ⑥ Those designated by the Minister of Education, Culture, Sports, Science and Technology (Official Announcement 118 issued by MEXT in 1989).
 - ⑦ Those who are deemed by a separate application qualification screening to have academic abilities equivalent to those of a Master's degree or a professional degree holder and who have reached 24 years old (those born on or before October 1, 2000 (Fall semester enrollment)/April 1, 2001 (Spring semester enrollment)).

Eligibility Screening

Those who meet the underlined eligibility guidelines are subject to eligibility screening procedures and must submit the following documents:

■ Application deadline

2024 Fall / 2025 Spring 1st Session May 24 (Friday), 2024

2025 Spring 2nd Session December 13 (Friday), 2024

■ Submission Documents

- ① Resume [Designated Form]
 - ② Certificate of (expected) graduation or certificate of completion which satisfies application qualifications
 - ③ Latest academic transcript (Must be issued within the last three months)
 - ④ Letter of recommendation (Only those who include the period of research student in the application qualifications)
 - ⑤ Academic papers or materials of your research which satisfies the application qualifications (if available)
- ※ Those who have graduated or completed their education in the People's Republic of China are also required to submit an electronic certificate of degree. Please plan ahead, as it takes approximately one month to obtain the certificate.

Please check the Tokai University official website for details regarding the submission procedure, and be sure to undergo the screening procedures by the deadline.

<https://www.u-tokai.ac.jp/>

6 Examination

1. Master's Program

General Admission

School	Course	Examination Subject	Scoring Weight	Time Schedule
Engineering	Electrical and Electronic Engineering	Foreign language: English (Dictionaries are permitted except for electronic dictionaries.)	100	10:00–12:00 13:00–(20 min)
		Specialized Subject: Select 3 out of 16 questions from 8 subjects. (Electromagnetics, Electrical Circuits, Applied Mathematics, Information Engineering, Image Engineering, Control Engineering, Optics, and Biomedical Engineering) (Nothing may be referred or used during the examination)	200	
		Interview: Make a 5-minute presentation on your graduation research (or a graduate research plan). Answer to the questions from the examiner. ^{※2} <i>Submit a research plan in advance (free format and any volume).</i> ^{※1}		
	Applied Science	Foreign language: English (Dictionaries are permitted except for electronic dictionaries.)	100	10:00–12:00 13:00–(20 min)
		Specialized Subject: Answer questions in specialized subjects (Select 1 subject from Biochemistry, Applied Chemistry, Nuclear Engineering, and Metallurgical Engineering) that correspond to expertise of your desired research advisor (Only scientific calculators without programming functions may be brought in to the room).	200	
		Interview		
	Architecture and Civil Engineering	Foreign language: English (Dictionaries are permitted except for electronic dictionaries.)	100	10:00–12:00 13:00–(20 min)
		Specialized Subject: Select 1 out of the following two areas. (Only scientific calculators without programming functions may be brought into the room). 1. Architecture Select 2 questions from Architectural Planning and Design, City Planning, Architectural History, Building Structural Mechanics, Building Materials and Construction, and Building Environment and Facilities. 2. Civil Engineering Select 3 questions from Materials and Structural Mechanics, Soil Mechanics, Hydraulics, Concrete Engineering, and Infrastructure Planning and Management.	200	
		Interview: Based on what is written in the submitted document. <i>Submit a research plan in advance (free format and any volume).</i> ^{※1}		
	Mechanical Engineering	Foreign language: English (Dictionaries are permitted except for electronic dictionaries.)	100	10:00–12:00 13:00–(20 min)
		Specialized Subject: Select 2 subjects from Mechanics of Materials, Mechanical Mechanics, Thermodynamics, and Fluid Mechanics. (Nothing may be referred or used during the examination)	200	
		Make a 5-minute presentation using your PC. Questions in your academic field may be asked. ^{※2}		
Biomedical Engineering	Foreign language: English (Dictionaries are permitted except for electronic dictionaries.)	100	10:00–12:00 13:00–(20 min)	
	Specialized Subject: Select 5 out of 12 questions from the following 3 areas. You must select at least 1 question from each area. (Nothing may be referred or used during the examination) 1. 4 questions from Basic Natural Science [Mathematics, Physics, Chemistry, and Biology]. 2. 4 questions from Basic Engineering [Electrical and Electronic Engineering, Control Engineering, Materials Engineering, and Mechanical Engineering]. 3. 4 questions from Basic Medicine [Anatomy/Physiology, and General Clinical Medicine].	200		
	Interview: Based on what is written in the submitted document. <i>Submit a research plan in advance (free format and any volume).</i> ^{※1}			

※1 Submit to: Tokai University Office for College of Science & Engineering (Kitakaname 4-1-1, Hiratsuka, Kanagawa 259-1292, JAPAN)
Deadline: 2024 Fall Semester/2025 Spring Semester (1st session): June 14 (Friday), 2024 (must arrive by deadline), 2025 Spring Semester (2nd session): January 18 (Saturday), 2025 (must arrive by deadline)

※2 A projector will be prepared by the university (HDMI and VGA input connectors are supported). Bring a personal computer for presentation and a USB memory stick with presentation materials as a backup. Bring a printed copy of your presentation slides for troubles.

Adult Admission

School	Course	Examination Subject	Time Schedule
Engineering	Electrical and Electronic Engineering	Interview: Based on what is written in the submitted document and expertise in your academic field. <i>Submit a research plan in advance (free format and any volume).</i> ^{※1}	10:00– (20 min)
	Applied Science	Interview: Based on what is written in the submitted document and expertise in your academic field. <i>Submit a letter of self-recommendation and a research plan in advance (free format, A4 sized, and 2-3 pages).</i> ^{※1}	10:00– (20 min)
	Architecture and Civil Engineering	Interview: Based on what is written in the submitted document and expertise in your academic field. <i>Submit a research plan in advance (free format and any volume).</i> ^{※1}	10:00– (20 min)
	Mechanical Engineering	Interview: Based on what is written in the submitted document and expertise in your academic field. <i>Submit a letter of recommendation from your desired research advisor and a research plan in advance (free format, A4 sized, and 2-3 pages).</i> ^{※1}	10:00– (20 min)
	Biomedical Engineering	Interview: Based on what is written in the submitted document and expertise in your academic field. <i>Submit a letter of recommendation from your employer or self-recommendation, a research plan (free format and any volume) and a copy of documents indicating your clinical experience (only for clinical engineers) in advance.</i> ^{※1}	10:00– (20 min)

※1 Submit to: Tokai University Office for College of Science & Engineering (Kitakaname 4-1-1, Hiratsuka, Kanagawa 259-1292, JAPAN)
Deadline: 2024 Fall Semester/2025 Spring Semester (1st session): June 14 (Friday), 2024 (must arrive by deadline), 2025 Spring Semester (2nd session): January 18 (Saturday), 2025 (must arrive by deadline)

2. Doctoral Program

General Admission

School	Course	Examination Subject	Allotment of marks	Time Schedule
Science and Technology	Science and Technology	<ul style="list-style-type: none"> • Presentation^{※1} (10 min) (Concerning your research progress and plan) • Interview (Questions to your presentation including evaluation of language proficiency and knowledge concerning your academic field.) <i>Submit a summary of your master's thesis^{※2} and a research plan. (Reason for selecting the research topic, objectives, and methods. Approximately 600 words, A4 sized)</i>^{※3} 	/	10:00– (30 min)

※1 The university will provide a projector, a RGB cable and a HDMI cable for the presentation. If you wish to use other connectors, you are responsible for bringing them.

※2 For applicants who are expected to complete a master's course, prepare an abstract of the interim report of the master's thesis. If there is no master's thesis, prepare an abstract of the equivalent.

※3 Submit to: Tokai University Office for College of Science & Engineering (Kitakaname 4-1-1, Hiratsuka, Kanagawa 259-1292, JAPAN)
Deadline: 2024 Fall Semester/2025 Spring Semester (1st session): June 14 (Friday), 2024 (must arrive by deadline), 2025 Spring Semester (2nd session): January 18 (Saturday), 2025 (must arrive by deadline)

Adult Admission

School	Course	Examination Subject	Time Schedule
Science and Technology	Science and Technology	<ul style="list-style-type: none"> • Presentation^{※1} (10 min) (Concerning your research progress and plan) • Interview (Questions to your presentation including evaluation of language proficiency and knowledge concerning your academic field.) <i>Submit a research plan (Reason for selecting the research topic, objectives, and methods. Approximately 600 words, A4 sized) and a list of research achievements^{※2 ※3}</i> 	10:00– (30 min)

※1 The university will provide a projector, a RGB cable and a HDMI cable for the presentation. If you wish to use other connectors, you are responsible for bringing them.

※2 Submit a list of academic achievements (free format and A4 sized). For research papers, include the title, the author(s), journal's title, volume, page, and the year of publication. Information about presentations at academic conferences should include the title, the presenter(s), the name and the year/month of the academic conference, and the venue. For other accomplishments, provide adequate descriptions.

※3 Submit to: Tokai University Office for College of Science & Engineering (Kitakaname 4-1-1, Hiratsuka, Kanagawa 259-1292, JAPAN)
Deadline: 2024 Fall Semester/2025 Spring Semester (1st session): June 14 (Friday), 2024 (must arrive by deadline), 2025 Spring Semester (2nd session): January 18 (Saturday), 2025 (must arrive by deadline)

7 Instructions

1. Examination

- (1) On the day of the examination, applicants must bring the examination admission slip to present it when entering the examination room.
- (2) Applicants must be seated in the examination room at least 10 min before the start of the examination.
- (3) Taking the examination at a different date, time or examination site will not be allowed. Please check the information on the slip carefully.
- (4) Applicants who have not entered the examination room within 20 min after the start of the examination will not be allowed to take the examination.
- (5) On the day of the examination, only applicants are allowed to enter the examination site.
- (6) Leaving the examination room before finishing the examination is not permitted. Those who leave the room during the examination may not continue. In case of illness or unavoidable circumstances, please raise your hand to inform the examiner and follow their instructions.
- (7) Those who fail to take the designated examination subjects will be disqualified.
- (8) Those who did not take the written examination, etc. are not eligible to take the interview test.
- (9) All applicants must follow the instructions of the exam proctors or interviewers in the examination room. Those who do not follow the instructions may be asked to leave the examination room.
- (10) Although we pay attention to the temperature in the examination room, applicants should keep in mind that a comfortable room temperature may vary by individual, and that temperatures may differ depending on seating position. Applicants are recommended to wear clothing that allows to adjust body temperature. However, as a general rule, applicants are not allowed to wear hats, scarves, or stoles.

2. On the day of the examination

■ What to bring

- (1) Examination admission slip, writing utensils (HB pencil or HB mechanical pencil, plastic eraser)
- (2) Materials specified by each course (see page 8-9)
- (3) Lunch

■ Personal belongings

- (1) The following items are allowed on applicants' desk during the examination besides the examination admission slip.
 - HB pencil, pencil cap, HB mechanical pencil, plastic eraser
 - Pencil sharpener (Electric or large type and knives are not permitted.)
 - Watch (except ones with dictionaries, calculators, communication functions, ones which it is difficult to determine whether such functions are present, ones that make a ticking sound, kitchen timers, and large watches).
 - Glasses, handkerchiefs, eyedrops, and tissue paper (Must be taken out of its container).
 - Items listed in "[6] Examination" on page 8-9 may be brought to the examination room.
- (2) In principle, items other than those listed above will not be permitted. The following are examples of items that may not be permitted to use during the examination.
 - Rulers, compasses, graph paper and other aids.
 - Ear plugs, disinfectant and other disinfectants, food and drinks (Including bottled drinks, candy, gum and so on.).
 - Electronic devices such as smartphones, mobile phones, wearable devices, tablet terminals, electronic dictionaries, IC recorders, earphones, music players and so on.

*For the electronic devices listed above, please deactivate the alarm setting and switch off the power before entering the examination room. Please place the device in your bag after confirming that the power is turned off as instructed by the examination supervisor before starting the test.

Note Those who wish to use items other than those allowed on the desk due to illness, injury, disability, etc. must apply in advance for special consideration for the examination. If you need special assistance to take the examination and/or participate in educational activities due to physical disabilities, please contact the Office for College of Science and Engineering by the following dates.

2024 Fall Semester/2025 Spring Semester (1st session): May 17 (Friday), 2024

2025 Spring Semester (2nd session: December 6 (Friday), 2024

E-mail seco-ad@tokai.ac.jp

3. Cheating

The examination shall be rigorously implemented so that all applicants may take the examination fairly. Applicants who behave inappropriately and disturb the implementation of a fair examination will be disqualified from all examinations until September 2025. (The examination fee will not be refunded.) For fraudulent activities, we may file a police report or take other actions depending on the circumstances.

■ Behaviors that are judged to be cheating

- Cheating (hiding or using cheat sheets, reference books, etc., or looking at other applicants' answer sheets).
- Providing benefits to other applicants by telling them answers or assisting them to cheat.

- Using or operating items or devices that are not authorized to be used.
- Not following the instructions of the exam proctor, interviewer, etc.
- A person other than the examinee pretending to be the examinee.
- Engaging in behaviors that may undermine the fairness of the examination.

4. Others

- (1) Information on the entrance examination implementation will be provided through the Tokai University official website.
- (2) For inquiries on the day of the examination regarding train delays, etc., please contact the Tokai University Entrance Examination Headquarters.
Tel 0463-63-4630 (Available on the examination day only)

8 Announcement of Acceptance/Registration Procedures

1. Announcement of Acceptance

■ Date of acceptance announcement

2024 Fall / Spring 1st Session July 17 (Wednesday), 2024

2025 Spring 2nd Session February 26 (Wednesday), 2025

The results will be posted on the website [<https://www.u-tokai.ac.jp/>] at 9:30 am on the date of acceptance announcement. (Tokai University will not mail the results to each applicant)

* Notification of acceptance is available for download.

* We do not respond to any inquiries regarding the results.

■ Period available for confirmation on the website

2024 Fall July 17 (Wednesday) 9:30 am to July 26 (Friday) 5:00 pm, 2024

2025 Spring 1st Session July 17 (Wednesday) 9:30 am to November 29 (Friday) 5:00 pm, 2024

2025 Spring 2nd Session February 26 (Wednesday) 9:30 am to March 7 (Friday) 5:00 pm, 2025

2. Registration Procedures

■ Period of registration

2024 Fall July 17 (Wednesday) to July 26 (Friday) 5:00 pm, 2024

2025 Spring 1st Session July 17 (Wednesday) 9:30 am to November 29 (Friday) 5:00 pm, 2024
* Registration for enrollment will be suspended from July 27 (Sat.) to November 18 (Mon.)

2025 Spring 2nd Session February 26 (Wednesday) to March 7 (Friday) 5:00 pm, 2025

Please complete the entrance procedures online by accessing the designated site from the Tokai University official website within the above-mentioned registration period.

Procedures after the registration period will not be accepted for any reason such as lack of internet access or operation of the system.

Tuition and fees must be paid in a single payment.

3. Refund of Tuition and Fees

In principle, tuition and fees are not refundable once paid. However, if you wish to withdraw under special circumstances, we will accept your withdrawal and refund your tuition and fees (except the admission fee) only if you complete the withdrawal procedures by 5:00 p.m. on August 30, 2024 (Friday) for fall semester applicants or March 31, 2025 (Monday) for spring semester applicants. For details, please refer to the admission procedure guidelines.

Please note that the "Admission Fee" is not refundable for any reason once paid.

4. Other Notes

- (1) If you change your current address after applying, please notify the Office for College of Science and Engineering.
- (2) If registration procedures are not completed by the due date, enrollment will not be permitted.
- (3) We will never ask you to transfer tuition or other fees over the phone.
- (4) Applicants who have taken and passed the entrance examination with the expectation of graduation (completion) and who fail to qualify for the graduate school admission by the end of September 2024 (for fall semester applicants)/the end of March 2025 (for spring semester applicants) will have their admission cancelled and will lose their admission status.
- (5) Any misconduct in the application or admission procedures will result in cancellation of admission and disqualification of the applicant, even after admission.

5. Documents Required after Registration

- (1) Those who applied for admission and registered for enrollment with the certificates of expected graduation (completion) or / and expected degree (master's) conferral document must submit a certificate of graduation (completion) or a certificate of degree when receiving the student ID card.
- (2) Those who have applied for admission to the master's program and fall under "[5] Application Qualifications 1. (2)" on page 5 (those who have skipped a year), please prepare in advance and submit a certificate of enrollment for the third year or higher (or a certificate of withdrawal or other equivalent document) and a final transcript (including number of credits earned) from the university when the student ID card will be issued.
- (3) Failure to submit the aforementioned documents or failure to meet application and admission eligibility requirements will result in cancellation of acceptance and disqualification from admission, even after admission.
- (4) Those who have applied for admission to the master's program (except "[5] Application Qualifications 1. (2)" on page 5 (those who have skipped a year) and have already earned credits at the graduate school of Tokai University or other universities may apply for credit approval upon admission. For students from other universities, please prepare in advance one transcript showing the courses you have earned and the syllabus.
- (5) Those who have applied for the doctoral program and who have graduated from the master's program may apply for credit upon admission. For students from other universities, please prepare in advance one copy of the final transcript and syllabus of the master's course of your home university.

9 Tuition and Fees

2024 Fall Semester, 2025 Spring Semester

(Japanese Yen)

School	Tuition and fees at the time of admission (Admission semester)			Tuition and fees (Next semester)		Total
	Admission Fee	Tuition	Total	Tuition	Total	
Graduate School of Engineering / Science and Technology	200,000	398,000	598,000	398,000	398,000	996,000

Please pay the tuition in the spring and fall semesters every year.

Tuition fees for the second and subsequent years may be revised in consideration of circumstances and social conditions.

- Note**
- 1) Successful applicants of the Master's Program: Admission fees for graduates of Tokai University (including Kyushu Tokai University and Hokkaido Tokai University) will be waived.
 - 2) Successful applicants of the Doctoral Program: Admission fee for graduates of Tokai University (including Kyushu Tokai University and Hokkaido Tokai University) will be waived.
 - 3) In addition to the fees listed above, the following fees are required and shall be paid upon enrollment.
 1. Student Health Insurance Union Fee
Please make the following payments in a single payment, including the Admission fee.
 - A. Master's Program ---- 6,200 yen
 - B. Doctoral Program ---- 9,200 yen
 * Graduates of Tokai University (including Kyushu Tokai University and Hokkaido Tokai University) are exempted from the enrollment fee (200 yen).
 2. Alumni Association Fee ---- 3,000 yen for half year
* Graduates of Tokai University (including Kyushu Tokai University and Hokkaido Tokai University) are exempted from this fee.
 - 4) In addition to the fees included in the list above, the "practical training fee" may be charged if students need to take part in a special practical training program.

* Tokai University provides scholarships and loans to support graduate students in their studies. For more information, contact the department in charge after your admission.

10 Privacy Policy

Personal information obtained by the university will be treated in the following manner.

- A series of operations from application to enrollment, including admission selection and issuance of student ID cards, as well as correspondence, notifications, and statistical aggregations (including use for the purpose of educational improvement and academic research at the university).
- Operations related to enrollment (course registration, list creation, academic records, etc.), student registrations (processing of academic records, issuance of certificates, issuance of degrees), and student life (scholarship student selection, medical checkups, registration applications, use of facilities, etc.), as well as notifications and statistical aggregation (including use for the purpose of educational improvement and academic research at the university).

- The publication of statistical aggregation results is limited to information that has been anonymized in a manner that does not identify individuals.

Should the above-mentioned series of operations be outsourced, the university will confirm in advance that the outsourced operations are being conducted in a sound manner, and will properly manage and supervise the outsourced operations by concluding a confidentiality agreement that stipulates the confidentiality of the outsourced operations. (This includes the use of external personal information for statistical analysis, or the outsourcing of personal information obtained by the university to an external party for statistical aggregation.)

11 Security Export Control

Tokai University has established the Tokai University Rules on Security Export Control in accordance with the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of students, etc. Please note that international applicants who fall under any of the conditions set out in said regulations may not be able to enroll in their desired course or program.

■ **[IMPORTANT] Procedures for “Deemed Export” for Safety Trade Control**

On May 1, 2022, the definition of “deemed export” was redefined and related laws and regulations were amended to strengthen the prevention of the outflow of sensitive technology related to security. In accordance therewith, Tokai University confirms whether the successful applicant is subject to the laws and regulations said above. Detailed information will be provided individually upon the announcement of acceptance.